CERTIFICATED ADULT/ALT ED TIMESHEET

LIVERMORE SCHOOL DISTRICT

EMPLOYEE NAME _____   ID # _____

WORK SITE _____   MONTH/YEAR _____

☐ **ADULT ED**   ☐ **ALTERNATIVE ED** *(one type per timesheet)*

☐ WIOA - 3905 ESL	☐ WIOA - 3905 Bridge	☐ WIOA - 3905 Citi	☐ WIOA - 3913 HSD/GED	☐ WIOA - 3926 Ent
☐ CAEP – 6391 ESL	☐ CAEP – 6391 Citi	☐ VINEYARD General	☐ VINEYARD LCFF	☐ _____

*DEADLINES - Period of 1st – 10th and Period of 11th – 31st each due **in the Payroll Office** by 5:00 pm next business day*

DATE	TIME IN	LUNCH OUT	LUNCH IN	TIME OUT	TOTAL HRS/DAY	DATE	TIME IN	LUNCH OUT	LUNCH IN	TIME OUT	TOTAL HRS/DAY
1						17					
2						18					
3						19					
4						20					
5						21					
6						22					
7						23					
8						24					
9						25					
10						26					
11						27					
12						28					
13						29					
14						30					
15						31					
16						TOTAL HOURS FOR PERIOD					

_____   _____
Employee Signature   Date

_____   _____
Authorized Site Signature   Date

☐ 010-1128-0000-3300-1000-358-41-0-0000 _____ %
☐ 110-1128-3905-4110-1000-366-41-0-1900 _____ %
☐ 110-1128-3905-4110-1000-366-41-0-1910 _____ %
☐ 110-1128-3926-4110-1000-366-41-0-1920 _____ %
☐ 110-1128-6391-4110-1000-366-41-0-1900 _____ %
☐ 110-1128-6391-4110-1000-366-41-0-1935 _____ %

☐ 010-1128-0709-3300-1000-358-41-0-1715 _____ %
☐ 110-1128-3905-4110-1000-366-41-0-1905 _____ %
☐ 110-1128-3913-4110-1000-366-41-0-1915 _____ %
☐ 110-1128-3926-4110-1000-366-41-0-1925 _____ %
☐ 110-1128-6391-4110-1000-366-41-0-1910 _____ %
☐ _____ %

Curriculum Hrs _____   Instruct Hrs _____   Meeting Hrs _____   PD Hrs _____   Prep Hrs _____   Cnsrtm Hrs _____ = _____

PAYROLL USE ONLY

_____ _____ @ $_____ = _____   _____
_____ _____ @ $_____ = _____   _____
_____ _____ @ $_____ = _____   _____

GRAND TOTAL $_____   PAID